

Message Text

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44

ACTION DRC-01

INFO OCT-01 EUR-12 ISO-00 L-03 OMB-01 PER-03 SY-05 SCA-01

SCSE-00 PPTE-00 /027 W

----- 100484

R 061149Z AUG 75

FM AMEMBASSY OSLO

TO SECSTATE WASHDC 197

UNCLAS SECTION 1 OF 2 OSLO 3260

E.O. 11652: N/A

TAGS: AINF, OGEN

SUBJ: IMPLEMENTATION OF THE PRIVACY ACT OF 1974

FOR RADRC

REF: STATE 172353

FOLLOWING DEPT OF STATE FILES ARE REPORTED IN ACCORDANCE
WITH REFTEL:

1. A. NAME OF RECORD: IMMIGRANT VISA ISSUED FILE.

B. CATEGORY OF INDIVIDUAL: PERMANENT RESIDENT.

C. CATEGORY OF RECORD, DUPLICATE CORRESPONDENCE
BETWEEN EMBASSY AND INDIVIDUAL, AND EMBASSY AND OTHER
EMBASSIES AND AGENCIES.

D. AUTHORITY: IMMIGRATION AND NATIONALITY ACT.

E. ROUTINE USES: IMMIGRATION AND NATURALIZATION SERVICE.

F. RECORD MANAGEMENT POLICY AND PRACTICE:

1. STORAGE: FILE FOLDER
2. RETRIEVABILITY: BY NAME IN ACTIVE VISA FILE.
3. SAFEGUARDS: LOCKED FILE CABINET
4. RETENTION AND DISPOSAL: RETAIN ONE YEAR-BURNED.

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G. SYSTEM MANAGER: VISA OFFICER

H. SOURCES: POLICE DEPT, FINANCIAL INSTITUTIONS.

2. A. NAME OF RECORD: CLASSIFIED VISA INVESTIGATION FILE.

B. CATEGORY OF INDIVIDUAL: PERMANENT RESIDENT WITH
DEROGATORY BACKGROUND INFORMATION.

C. CATEGORY OF RECORD: PERSONAL AND OFFICIAL COR-
RESPONDENCE BETWEEN EMBASSY AND INDIVIDUAL , BETWEEN
EMBASSY AND OTHER AGENCIES.

D. AUTHORITY: IMMIGRATION AND NATIONALITY ACT.

E. ROUTINE USES: IMMIGRATION AND NATURALIZATION SERVICE.

F. RECORD MANAGEMENT POLICY AND PRACTICE:

1. STORAGE: FILE FOLDERS.
2. RETRIEVABILITY: INDEXED BY NAME.
3. SAFEGUARDS: STORED IN SAFE.
4. RETENTION AND DISPOSAL: INDEFINITE RETENTION; BURN

G. SYSTEM MENAGER: VISA OFFICER

H. SOURCES: OTHER GOVT AGENCIES.

3. NAME OF RECORD: SOCIAL SECURITY WORKING FILE.

B. CATEGORY OF INDIVIDUAL: ALL SOCIAL SECURITY &
VETERAN ADMINISTRATION BENEFICIARIES INNORWAY.

C. CATEGORY OF RECORD: LETTERS BETWEEN EMBASSY & INDIVIDUAL,
AND EMBASSY AND SSA & VA.

D. AUTHORITY: NOT KNOWN

E. ROUTINE USES: SSA & VA (RESPECTIVE CORRESPONDENCE)

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F. RECORD MANAGEMENT POLICY AND PRACTICE:

1. STORAGE: FILE FOLDERS.
2. RETREIVABILITY: INDEXED BY NAME.
3. SAFEGUARDS: LOCKED FILE CABINET.
4. RETENTION AND DISPOSAL 3 YEARS; BURN.

G. SYSTEM MANAGER, CLAIMS REPRESENTATIVE, SENIOR
FEDERAL BENEFITS CLERK.

H. SOURCES: PROBATE COURTS, SCHOOLS, CHURCHES,
EMPLOYER OR PREVIOUS EMPLOYERS.

4. NAME OF RECORD : ARREST AND DETENTION FILE
B. CATEGORY OF INDIVIDUAL: THOSE U.S. CITIZENS ARRESTED AND
DETAINED IN NORWAY.

C. CATEGORY OF RECORD: LOCAL COURT RECORDS, NEWSPAPER
ARTICLES, CORRESPONDENCE WITH SUBJECT AND NEXT OF KIN.

D. AUTHORITY: VOLUME 7 FAM

3. ROUTINE USES: NONE OUTSIDE DEPT.

F. RECORD MANAGEMENT POLICY AND PRACTICE:

A. STORAGE : FILE CABINET

2. RETRIEVABILITY: BY NAME

3. SAFEGUARDS: KEY LOCK (FILES IN THIS SAME CATEGORY
CONTAINING CLASSIFIED INFO ARE STORED IN 3-WAY COMBINATION
CABINET.

4. RETENTION AND DISPOSAL: RETAINED 5 YEARS, SHREDDED,
CLASSIFIED FILES ARE BURNED.

G. SYSTEM MANAGER: PASSPORT & CITIZENSHIP OFFICER

H. SOURCES: NORWEGIAN POLICE AND MINISTRY OF JUSTICE
NEXT OF KIN, PRESS REPORTS.

5. NAME OF RECORD: SELECTIVE SERVICE SYSTEM REGISTRATION

B. CATEGORY OF INDIVIDUAL: MALE U.S. CITIZENS WHO REGISTER
ABROAD FOR THE SELECTED SERVICE SYSTEM AT AGE 18.
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C. CATEGORY OF RECORD: NAME, DATE AND PLACE OF BIRTH,
NOTATION OF REGISTRATION.

D. AUTHORITY: 22 USC 846 AND 50 USC APPENDIX 460(5).

E. ROUTINE USES: NONE OUTSIDE DEPT.

F. RECORD MANAGEMENT POLICY AND PRACTICE:

1. STORAGE: FILE CABINET

2. RETRIEVABILITY : BY NAME

3. SAFEGUARDS: KEY LOCK CABINET

4. RETENTION AND DISPOSAL: INDEFINITELY, SHREDDED

G. SYSTEM MANAGER: PASSPORT & CITIZENSHIP OFFICER

H. SOURCES: SUBJECT HIMSELF

6. A. NAME OF RECORD: REQUEST FOR INFORMATION OR APPLICATIONS
FOR CLEMENCY FOR VIETNAM ERA DRAFT EVADERS AND MILITARY
DESERTERS.

B. CATEGORY OF INDIVIDUAL: THOSE WHO EVADE THE DRAFT OR
DESERTED FROM THE MILITARY WHO HAVE REQUESTED CLEMENCY
OR INFO ON CLEMENCY PROGRAM.

C. CATEGORY OF RECORD: NOTICE OF FAILURE TO REPORT FOR
INDUCTION, NOTICE OF REVOCATION OR RESTRICTION OF PASSPORT,
CORRESPONDENCE RE: ELIGIBILITY FOR CLEMENCY.

D. AUTHORITY: EXECUTIVE ORDER OF SEPTEMBER 16, 1974
PRESIDENT'S PROCLAMATION NO. 4313

E. ROUTINE USES: NONE OUTSIDE DEPT.

F. RECORD MANAGEMENT POLICY AND PRACTICE:

1. STORAGE FILE CABINET
 2. RETREIVABILIRY : BY NAME
 3. SAFEGUARDS:KEY LOCK
 4. RETENTION AND DISPOSAL: 5 YEARS, SHREDDED
- G. SYSTEM MANAGER: PASSPORT& CITIZENSHIP OFFICER
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H. SOURCES: FBI, UNITED STATES ATTORNEY (U.S. DEPT OF
JUSTICE)

7. NAME OF RECORD: PROTECTIVE SERVICE FILES

B. CATEGORY OF INDIVIDUAL: NEMES OF AMERICAN REQUESTING
PROTECTIVE SERVICES AT POST (E.G. ILLNESS, WELFARE AND
WHEREABOUTS, EMERGENCY LOANS)

C. CATEGORY OF RECORD, INFO RE: CIRCUMSTANCES SURROUNDING
CITIZEN'S DISTRESS ABRAD AND RESOLUTION OF HIS PROBLEM.

D. AUTHORITY : VOLUME 7 FAM

E. ROUTINE USES: NONE OUTSIDE DEPT.

F. RECORD MANAGEMENT POLICY AND PRACTICE:

1. STORAGE: FILE CABINET
2. RETREIVABILITY: BY NAME
3. SAFEGUARDS: KEY LOCK CABINET (FILES IN THIS SAME
CATEGORY CONTINING CLASSIFIED INFO ARE STORED IN 3-WAY

COMBINATION CABINET)

4. RETAINED FOR 5 YEARS, SHREDDED: CLASSIFIED FILES ARE
BURNED.

G. SYSTEM MANAGER: PASSPORT&CITIZENSHIP OFFICER

H. SORRCES: NORWEGIAN GOVERNMENT, NEXT OF KIN.

8. A. NAME OF RECORD PASSPORT APPLICATIONS

B. CATEGORY OF INDIVIDUAL: INFORMATION ON PASSPORT APPLICANTS
WHO APPLICATIONS HAVE BEEN REFERRED TO THE DEPT. FOR
ACTION OR ADVISORY OPINION.

C. CATEGORY OF RECORDS: NAME, DATE AND PLACE OF BIRTH,
CITIZENSHIP OF PARENTS, PERIODS OF RESIDENCE IN U.S.
RECORD OF FOREIGN MILITARY SERVICE, RECORD OF VOTING
IN FOREIGN ELECTIONS, RECORDS OF FOREIGN OFFICES HELD, ETC.

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D. AUTHORITY: IMMIGRATION AND NATIONALITY ACT OF 1952, AS
AMENDED.

E. ROUTINE USES: NONE OUTSIDE DEPT.

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ACTION DRC-01

INFO OCT-01 EUR-12 ISO-00 L-03 OMB-01 PER-03 SY-05 SCA-01

SCSE-00 PPTE-00 /027 W

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R 061149Z AUG 75

FM AMEMBASSY OSLO

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OL F. RECORD MANAGEMENT POLICY AND PRACTICE:

- 1) STORAGE: FILE CABINET
- 2) RETRIEVABILITY: BY NAME
- 3) SAFEGUARDS: KEY LOCK(FILES IN THIS SAME CATEGORY CONTAINING CLASSIFIED INFO ARE STORED IN 3-WAY COMBINATION CABINETS).
- 4) RETENTION AND DISPOSAL: USUALLY 3 MONTHS,SHREDDED; CLASSIFIED FILES ARE KEPT INDEFINITELY AND THEN BURNED.

G. SYSTEM MANAGER: PASSPORT & CITIZENSHIP OFFICER

H. SOURCES: NORWEGIAN GOVERNMENT, NEXT OF KIN.

9. A. NAME OF RECORD: REPORT OF DEATH OF AN AMERICAN CITIZEN (FORM FS192 AND LOCAL DEATH CERTIFICATE)

B. CATEGORY OF INDIVIDUAL: AMERICAN CITIZENS DECEASED IN NORWAY.

C. CATEGORY OF RECORD: NAME,DATE AND PLACE OF BIRTH,DATE, PLACE AND CAUSE OF DEATH,DISPOSITION OF REMAINS AND PERSONAL EFFECTS; NEXT OF KIN.

D. AUTHORITY: VOLUME 7 FAM

E. ROUTINE USES: CERTIFIED COPIES OF DEATH REPORT ARE MADE AVAILABLE TO NEXT OF KIN AND LEGAL REPRESENTATIVES FOR A FEE.

F. RECORD MANAGEMENT POLICY AND PRACTICE:

- 1) STORAGE: FILE CABINET
- 2) RETRIEVABILITY: BY NAME
- 3) SAFEGUARDS: KEYLOCK
- 4) RETENTION AND DISPOSAL: 5YEARS,SHREDDED

G. SYSTEM MANAGER: PASSPORT & CITIZENSHIP OFFICER

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H. SOURCES: NORWEGIAN GOVERNMENT; LOCAL PHYSICIANS, NEXT OF KIN.

10.A. NAME OF RECORD: DEATH AND ESTATES FILE

B. CATEGORY OF INDIVIDUAL: US CITIZENS DECEASED IN NORWAY WHOSE ESTATES HAVE BEEN INVENTORIED BY CONSULAR OFFICERS

C. CATEGORY OF RECORD: INVENTORY OF PERSONAL EFFECTS, FINAL STATEMENT OF ACCOUNT, CORRESPONDENCE WITH NORWEGIAN AUTHORITIES.

D. AUTHORITY: VOLUME 7 FAM

E. ROUTINE USES: COPIES OF INVENTORY OF PERSONAL EFFECTS AND FINAL STATEMENT OF ACCOUNT ARE MADE AVAILABLE TO NEXT OF KIN AND LEGAL REPRESENTATIVES.

F. RECORD MANAGEMENT POLICY AND PRACTICE:

- 1) STORAGE: FILE CABINET
- 2) RETRIEVABILITY: BY NAME
- 3) SAFEGUARDS: KEYLOCK
- 4) RETENTION AND DISPOSAL: RETAINED MINIMUM OF 5 YEARS, SHREDDED.

G. SYSTEM MANAGER: PASSPORT & CITIZENSHIP OFFICER
H. SOURCES: NEXT OF KIN,NORWEGIAN AUTHORITIES,LEGAL
REPRESENTATIVES.

11.A. NAME OF RECORD: PASSPORT AND NATIONALITY CARD FILE
B. CATEGORY OF INDIVIDUAL: AMERICAN CITIZENS WHO HAVE
B. CATEGORY OF INDIVIDUAL: AMERICAN CITIZEN WHO HAVE
APPEARED FOR PPT SERVICES OR REGISTRATION OF BIRTH AND
DEATH, REGISTRATION OF AMERICAN RESIDENCE ABROAD.
C. CATEGORY OF RECORD: PERSONAL HISTORY FOR US CITIZENS
FOR PPT OF REGISTRATION SERVICES.
D. AUTHORITY: IMMIGRATION AND NATIONALITY ACT OF 1952 AS
AMENDED.
E. ROUTINE USES: OTHER US GOVERNMENT AGENCIES FOR ROUTINE
NAME CHECKS.
F. RECORD MANAGEMENT POLICY AND PRACTICE:
1) STORAGE: FILE CABINET(LOCKED)
2) RETRIEVABILITY: BY NAME
3) SAFEGUARDS: KEY LOCKED CABINET
4) RETENTION AND DISPOSAL: 5YEARS AFTER LAST ENTRY,SHREDDDED.
G. SYSTEM MANAGER: PASSPORT & CITIZENSHIP OFFICER.
H. SOURCES: NORWEGIAN GOVERNMENT,NEXT OF KIN.
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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 06 AUG 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975OSLO003260
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D750271-0767
From: OSLO
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1975/newtext/t19750877/aaaacqiv.tel
Line Count: 360
Locator: TEXT ON-LINE, ON MICROFILM
Office: ACTION DRC
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 7
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: 75 STATE 172353
Review Action: RELEASED, APPROVED
Review Authority: buchant0
Review Comment: n/a
Review Content Flags:
Review Date: 18 DEC 2002
Review Event:
Review Exemptions: n/a
Review History: RELEASED <18 DEC 2002 by ReddocGW>; APPROVED <09 MAR 2004 by buchant0>
Review Markings:

Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
06 JUL 2006

Review Media Identifier:
Review Referrals: n/a
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: NATIVE
Subject: IMPLEMENTATION OF THE PRIVACY ACT OF 1974 FOR RADRC
TAGS: AINF, OGEN
To: STATE
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 06 JUL 2006